

FREQUENTLY ASKED QUESTIONS

CAN I APPLY FOR MY TESTS BY PHONE?

No. The first step would be for you to fill out an application. The applications are available on our website, www.languagetesting.com. You have a choice of applying online or you can download the application and send it to us via fax or ground mail.

WHAT IS THE DIFFERENCE IN TAKING AN OPI AT OUT LTI OFFICE IN WHITE PLAINS AND AT A SCHOOL?

If you are taking the OPI at a school you will need to provide us with a proctor. The purpose of the proctor is to serve as your identification. This individual would be the one that would place the call and introduce you to our certified tester. In this case you would need to send a Proctor Agreement form along with your application.

CAN A FRIEND OR RELATIVE BE MY PROCTOR?

No. It would need to be someone in an administrative/supervisory position within the school system. It should NOT be a colleague or fellow teacher. The Proctor must be someone who works in an official capacity at a school or school district office. This includes Principals, Department Chairs, Administrative Secretaries and Personnel Office Staff.

CAN I SEND MY PROCTOR FORM AFTER I GET A TEST DATE SCHEDULED?

We will only begin the scheduling process once we have a complete application. This includes a Proctor Agreement form (if you are taking the test in a school) and a Test-Taker form.

CAN I PICK MY OWN TEST DATE/TIME?

Yes. There are no set time slots for these tests. On the application it requests that you give us your availability for testing. You must allow at least 10 business days from the date you submit a completed application. If we are unable to meet your requested dates, we will contact you for more availability.

HOW WILL I FIND OUT MY TEST DATE?

Once we have a confirmed test date/time, an email confirmation will be sent to you. If you are taking the test at a school, your proctor will be faxed a confirmation form with all the testing information.

HOW LONG WILL THE TEST BE?

The OPI should be no longer than 30 minutes.

The WPT is a timed test. The candidate is given 90 minutes to complete four test prompts.

WHAT ARE SOME TEST TIPS FOR THE OPI:

When taking the Oral Proficiency Interview (OPI), listen carefully to the questions asked by the interviewer before answering. When answering, give as detailed a response as possible. Saying little to avoid making mistakes will not improve your rating. If you do not know a specific term in the target language, describe it and try to avoid making up words. (If you do not use the tested language or a slang term, do not be surprised if the interviewer asks you to describe what that word means in the target language).

WHAT ARE SOME TEST TIPS FOR THE WPT:

When taking the Writing Proficiency Test (WPT), read the directions for each of the four prompts carefully. Make sure that your written response addresses the tasks and specifications outlined in the prompt. For example, if the prompt asks you to describe a specific work experience you have had, be sure to recount the details of a specific work experience and not just give a general description of your work experience. It is also very important that you follow the time allocation specified for each prompt. If a prompt asks you to give a brief description of a paragraph in length that should not take more than ten minutes to write, do not respond to that prompt by writing five paragraphs and taking twenty-five minutes. If you do this, you will not have enough time to address later prompts fully.

WILL YOU CALL ME WITH MY RESULTS?

No. On the email confirming your test date/time you will be given an ID & password. You will be able to check the status of your test. Once the final rating is posted, the test status will be completed and you will have an option to print out a certificate.

WILL A CERTIFICATE BE SENT TO MY HOME?

Unless you request it on the application and paid an additional \$10 for a certified copy, a certificate will not be mailed to you.

WHAT IS ACE & HOW CAN YOU GET COLLEGE CREDITS?

ACE is the American Council on Education and their offices are located in Washington, DC. If you apply for this service, we will register you with ACE. Once we receive a final rating, ACE will be notified and they will send you a transcript with credit recommendations according to what level you achieved on your test. The college will determine the amount of credits that would be awarded to you. You can apply for this service on your application or apply for it anytime after you have taken the OPI.