## ORAL PROFICIENCY LEVELS IN THE WORKPLACE

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<th>ACTFL Level</th>
<th>Language Functions</th>
<th>Corresponding Professions/Positions*</th>
<th>Examples of Who Is Likely to Function at This Level</th>
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| **Superior**    | Discuss topics extensively, support opinions, hypothesize. Deal with linguistically unfamiliar situation | University Language Professor, Financial Services Marketing Consultant, Foreign Area Officer, Lawyer, Judge, Court Interpreter | - Well-educated native speakers  
- Educated language learners with extended professional and/or educational experience in the target language environment |
| **Advanced High** |                                                                                     | Physician, Human Resources Communications Consultant, Financial Services Senior Consultant, Quality Assurance Specialist, Marketing Manager, Financial Advisor, Broker, Military Linguist, Translation Officer | - Language learners with graduate degrees in language or a related area and extended educational experience in target environment |
| **Advanced Mid** | Narrate and describe in past, present and future and deal effectively with an unanticipated complication | Banking and Investment Services Customer Service Representative, Fraud Specialist, Account Executive, Medical Interpreter, Patient Advocate, Court Stenographer, Court Interpreter, Human Resources Benefits Specialist, Technical Service Agent, Collection Representative, Estimating Coordinator | - Heritage speakers, informal learners, non-academic learners who have significant contact with language  
- Undergraduate majors with year-long study in the target language culture |
| **Advanced Low** |                                                                                     | K-12 Language Teacher, Nurse, Social Worker, Claims Processor, Police Officer, Maintenance Administrator, Billing Clerk, Legal Secretary, Legal Receptionist, 911 Dispatcher, Consumer Products Customer Services Representative, Retail Services Personnel | - Undergraduate language majors |
| **Intermediate High** |                                                                                     | Policeman, Fireman, Utilities Installer, Auto Inspector, Aviation Personnel, Missionary, Tour guide | - Language learners following 6-8 year sequences of study (AP, etc.) or 4-6 semester college sequence |
| **Intermediate Mid** |                                                                                     | Cashier, Sales clerk (highly predictable contexts), Receptionist | - Language learners following 4 year high school sequence or 2 semester college sequence  
- Language learners following an immersion language program in grades K-6 |
| **Intermediate Low** |                                                                                     | Housekeeping Staff | - Language learners following content-based language program in grades K-6  
- Language learners following 2 years of high school language study |
| **Novice High** | Communicate minimally with formulaic and rote utterances, lists and phrases |                                                                                     | - Language learners following content-based language program in grades K-6  
- Language learners following 2 years of high school language study |
| **Novice Mid** |                                                                                     |                                                                                     | - Language learners following content-based language program in grades K-6  
- Language learners following 2 years of high school language study |
| **Novice Low** |                                                                                     |                                                                                     | - Language learners following content-based language program in grades K-6  
- Language learners following 2 years of high school language study |

* The levels of proficiency associated with each of the positions above are minimal levels of oral proficiency based on task analyses. The minimal levels were determined by subject matter experts from companies and agencies who use ACTFL proficiency tests.

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